

EUROPEAN CURRICULUM VITAE

PERSONAL DATA

Name Milota
Surname Vetrakova
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Address Lúčna 13, 974 00 Nemce

Date of Birth/No 08.03.1950
Qualifications Professor in Economics
Nationality/Citizenship Slovak
Status Divorced (1993) & 2 children (1975, 1978)

AREA OF EXPERTISE Human Resources Management
Communication in Management
Research in Human Resources Management

PROFESSIONAL EXPERIENCE

Date (from-to) from September 1975 up to now
Employer Name University of Matej Bel
Address Tajovskeho street 10, Slovak Republic
Business /Organizational Unit Faculty of Economics
Type of business/Sector State University (1975-2001) Public University (2002 -)
Position/Job title lecturer
Responsibility courses on human resources management, communication skills -
training, research in the field of human resources

Date (from-to) from 1994 to 1999, 2003 - 2006
Employer Name University of Matej Bel
Address Tajovskeho street 10, Slovak Republic
Business /Organizational Unit Faculty of Economics
Sector/Type of business State University (1994-2001) Public University (2002 -)
Position/Job title dean of Faculty
Responsibility managing of Faculty

Date (from-to) from 2007 -
Employer Name University of Matej Bel
Address Narodna 12, Slovak Republic
Business /Organizational Unit Matej Bel University
Sector/Type of business Public University (2002 -)
Position/Job title vice rector for pedagogical study

Responsibility for education at university

OTHER RELEVANT EXPERIENCE

Date (from-to)	2003 - 2006
Project Title/Organization	KEGA: Application of e-learning in education process in second level of higher education study Slovakia/Faculty of Economics
Type of activity/Sector	research project
Position/Role title	leader of team
Responsibility	responsibility for dissemination of information and application of e-learning at Faculty of Economics
Date (from-to)	2004 - 2007
Project Title/Organization	Integration and disintegration of unemployed on the labour market
Type of activity/Sector	project ESF
Position/Role title	leader of team
Responsibility	research of personal activities
Date (from-to)	2004 - 2007
Project Title/Organization	New view on preparing graduates for labor market
Type of activity/Sector	project ESF
Position/Role title	leader of team
Responsibility	research of market labor activities
Date (from-to)	2005 - 2007
Project Title/Organization	VEGA: The Methodology of evaluation of employees in small and medium enterprises
Type of activity/Sector	project ESF
Position/Role title	leader of team
Responsibility	evaluation of employees, proposal of methodology of evaluation
Date (from-to)	2009 - 2011
Project Title/Organization	Modernization and Implementation of Business Education Programs for Tourism
Type of activity/Sector	international research project ESF
Position/Role title	member of team
Responsibility	expert of credit system a and study programs
Date (from-to)	2010 - 2012
Project Title/Organization	The support of study programs in foreign languages. Slovakia/Matej Bel University
Type of activity/Sector	education project ESF
Position/Role title	project manager
Responsibility	coordination of activities

EDUCATION

Date (from-to) 1978 - 1982
School/Institution University of Economics in Bratislava, Slovak Republic
Qualification Achieved/Completed PhD/31.01.1982
Area of Expertise Economics Sciences

Date (from-to) 1987
School/Institution University of Economics in Bratislava, Slovak Republic
Qualification Achieved/Completed Associate Professor (Doc.)/01.09.1987
Area of Expertise Branch Economics

Date (from-to) 2002
School/Institution University of Matej Bel in Banská Bystrica, Slovak Republic
Qualification Achieved/Completed Professor (prof.)/07.11.2002
Area of Expertise Branch Economics

OTHER RELEVANT TRAINING

Date (from-to) 1978
School/Institution University of Economics in Bratislava
Qualification Achieved/Completed certificate of pedagogical competency
Area of Expertise methodology of teaching

Date (from-to) 1998
School/Institution Japan International Cooperation Agency
Qualification Achieved/Completed certificate
Area of Expertise course of Industrial Policy in Japan

RELEVANT MEMBERSHIP

Date (from-to) 1995-to date
Institution/Organization AIEST - Association of Science Experts in Tourism
Membership No.:

LANGUAGES

5: Excellent - 1: Poor Exam Date/Type

	Read	Listen	Speak	Write	
English	4	2	3	3	Ph.D. Exam
Russian	4	5	5	3	State Exam

PROFESSIONAL DEVELOPMENT

publications/articles/papers in human resources management and communication of managers

Research projects of human resources in organizations in Slovakia

RELEVANT PUBLICATIONS

Total No. - Books/Journals/Papers/Other

1. Human resources and Management. 42 % share. ISBN 978-80-557-0149-3. Banská Bystrica: Faculty of Economics, 2011.
2. Innovative Management in the Knowledge-based Economy. 20 % share. ISBN 978-80-8083-748-8. Banská Bystrica: Faculty of Economics, 2009.
3. Human resources in organization. 40 % share. ISBN 80-8083-193-9. Banská Bystrica, Faculty of Economics, 2006.
4. Communication of managers – e-learning. 90 %. ISBN 80-8055-974-0. Banská Bystrica, Faculty of Economics, 2004.
5. Job analysis and evaluation. 100 % share. ISBN 80-8055-382-3. Banská Bystrica: Faculty of Economics, 2000.
6. Human Resources Management. 40 % share. ISBN 80-8055-581-8. Banská Bystrica, Faculty of Economics, 2001.
7. Communication of Managers. 100 % share. ISBN 80-8055-630-X. Banská Bystrica: Faculty of Economics, 2002.
8. Evaluation of job. 100 % share. Banská Bystrica: ISBN 80-8055-272-X. Acta oeconomica 1999.
9. The demand and supply of qualified employees of tourism on the job market. 100 % share. ISSN 1330 7533. Tourism and Hospitality Management. Opatija 2000.
10. Changements dans la gestion des ressources humaines pendant la période de transition en Slovaquie. 100 % share. ISSN 1242 8108. In: Cahiers Franco-Polonais, roč. 27, č. 2, 2000.
11. Tendencies in Human Resource Management in Hotel Industry in Slovakia. 50 % share. ISSN 1335-706912. In: Ekonomika a spoločnosť, č. 2, 2001.
12. Human resources in transformation process in Slovakia. 100 % share. ISSN 1454-9921. In: Tudományos és kulturális folyóirat (science and culture journal). Békescsaba: Tessedik Sámuel Főiskola Gazdasági, Főiskolai Kara, 2001.
13. Human Capital in the Slovak Hotel Industry. 100 % share. ISSN 1330-7533. In: Tourism and Hospitality Management. Opatija/Wien, č. 4, 2002.

REFERENCES

Name	Professor Jozef Višňovský, PhD.
Organisation/Unit	University of Agriculture in Nitra
Position	lecturer
E-mail	jvisnovsky@fpm.spu.sk
Address	Faculty of Economics and Management, SAU, Nitra

Name	Professor Andrzej Rapacz
Organisation/Unit	University in Jelenia Gora, Poland
Position	Director of the Department of Tourism
Address	Akademija Ekonomiczna, Jelenia Gora

Name	Associated professor František Lipták, DrSC.
Organisation/Unit	LF Consulting
Position	director
E-mail	fliptak@lfconsulting.sk
Address	Stromová 8, Bratislava
